



DEPARTMENT OF SOCIAL WORK PROGRAM

MSW SPECIALIZED PRACTICE FIELD LEARNING CONTRACT

MSW Field Student:	
MSW Field Instructor:	
MSW Task Supervisor [If applicable]	
MSW Field Agency	
MSW Faculty Field Liaison	

Please indicate: **Fall Semester** **Spring Semester**

- I. **Agency and MSW Field Instructor**
 - a. Description of field setting
 - b. Description of specific unit/service of which MSW Field Instructor is a part
 - c. Agency and MSW Field Instructor views on field instruction
 - d. Preferred method of teaching MSW student interns

II. **MSW Student (to be completed by MSW Student)**

- a. Assessment of current strengths (Students should analyze the separate areas of knowledge, skills, and values.)

Knowledge:

Skills:

Values:

- b. Assessment of limitations (Students should analyze the separate areas of knowledge, skill, and values.)

Knowledge:

Skills:

Values:

- c. Career goals

- d. Experiences desired during the semester

III. **Educational Plan (to be completed jointly by MSW Student and MSW Field Instructor)**

- a. Student orientation to agency (includes content and time frame for orientation process)

- a. Practice Behaviors (use attached Form)

Practice behaviors are those activities in which the MSW Student will engage in order to meet or achieve each learning objective. Practice tasks should be clearly stated, feasible, and whenever possible, placed within

- b. Performance Measures (use attached Form)

IV. Personnel Details (to be completed jointly by MSW Student and MSW Field Instructor)

a. Hours and days for field work

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Mornings							
Afternoons							
Evenings							

a. Supervisory plan (day and time the required one hour of supervision for per week is done)

b. Holiday arrangements

c. Sick leave arrangements

d. Special arrangements (may include such items as required medical tests, travel reimbursements, and/or required attendance at specific staff meetings, etc.)



MSW LEARNING ACTIVITIES AND MEASUREMENT

MSW Student Name: _____

Date: _____

Learning contracts are developed jointly by the MSW student and MSW Field Instructor at the beginning of the semester. Students and the practicum agency share joint responsibility in selecting field activities and tasks that ensure mastery of all program goals and behavioral competencies. The third column details how the MSW Field Instructor will know or measure the student's performance. Measurement may occur through discussions, observations, or the student presenting data or information from the specified task in the second column. At the conclusion of the semester, the MSW Field Instructor will assess the student's level of performance for each *practice behavior indicator* in the last column. The MSW Field Instructor should discuss the final evaluation with the student. It is permissible and encouraged to type/write notes detailing feedback and growth opportunities. Student performance will be rated according to the following scale:

- 1 = Grade of "F" – Unsatisfactory** (*did not meet expectations, or no evidence of practice behavior*)
- 2 = Grade of "D" – Marginal Performance** (*minimal effort &/or performance; or evidence the practice behavior is just beginning to emerge*)
- 3 = Grade of "C" – Emergent Performance** (does not meet minimum expected level of performance for a MSW student but evidence of the practice behavior is beginning to emerge)
- 4 = Grade of "B" – Above Average Performance** (*efforts consistently went above expectations in demonstrating the practice behavior; this is the minimal expected level of performance for all MSW students*)
- 5 = Grade of "A" – Outstanding Performance** (*consistently exceeded expectations through exceptional performance in demonstrating the practice behavior*)
- 0 – Not Applicable** (Please place N/A when there has not been adequate opportunity to complete the task or objective)

Program Goal	MSW Practice Behavior	Field Learning Activities/Practice Tasks	Method of Evaluation: Note how MSW Field Instructor will know practice behavior is met?	Semester Evaluation Section-Course Outcomes (how well tasks were performed?)
(1.) ETHICAL AND PROFESSIONAL BEHAVIOR	1. The MSW Student will demonstrate ethical and professional behavior			1aSP ____ The MSW Student makes ethical decisions in clinical social work practice by applying the standards of the NASW <i>Code of Ethics</i> , the NASW Standards for Clinical Social Work in Social Work Practice, the Georgia Composite Board of Professional Counselors, Social Workers, and Marriage and Family Therapists, Rules and Regulations Chapter 135-7, Code of Ethics, relevant laws and regulations, models for ethical decision-making, ethical conduct in research, and additional code of ethics, as appropriate to the context.
				1bSP ____ The MSW Student comprehends and can articulate how personal experiences and affective reactions may impact professional clinical judgement and behavior along with strategies to effectively manage them.
(2.) DIVERSITY AND DIFFERENCE IN PRACTICE	2. The MSW Student will engage diversity and difference in practice			2aSP ____ The MSW Student researches culturally sensitive and effective services and interventions with children, families and/or vulnerable adults.
				2bSP ____ The MSW Student effectively works with children, families and/or vulnerable adults from diverse populations in clinical social work practice.
(3.) HUMAN RIGHTS AND SOCIAL, ECONOMIC AND ENVIRONMENTAL JUSTICE	3. The MSW Student will advance human rights and social and economic justice.			3aSP ____ The MSW Student engages in practice with children, families, and/or vulnerable adults in a manner that advances social, economic, and/or environmental justice.

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(4.) PRACTICE-INFORMED RESEARCH AND RESEARCH-INFORMED PRACTICE	4. The MSW Student will engage in research-informed practice and practice-informed research			4aSP ____ The MSW Student translates research findings into effective practice with children, families, and/or vulnerable adults.
(5.) POLICY PRACTICE	5. The MSW Student will engage in effective policy practice to advance social and economic well-being and deliver effective social work.			5aSP. ____ The MSW Student advocates with clients and constituencies to inform and influence agency, local, state, federal or global policies that impact children, families and/or vulnerable adults.
(6.) ENGAGEMENT WITH INDIVIDUALS, FAMILIES, GROUPS, ORGANIZATIONS AND COMMUNITIES	6. The MSW Student will effectively engage with diverse individuals, families, groups, organizations, and communities			6aSP. ____ The MSW Student develops a culturally responsive professional relationship with children, families, and/or vulnerable adult clients.
(7.) ASSESSMENT WITH INDIVIDUALS, FAMILIES, GROUPS, ORGANIZATIONS AND COMMUNITIES	7. The MSW Student will effectively assess diverse individuals, families, groups, organizations, and communities			7aSP. ____ The MSW Student uses multi-dimensional assessment tools with children, families, and/or vulnerable adult clients.

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(8.) INTERVENTION WITH INDIVIDUALS, FAMILIES, GROUPS, ORGANIZATIONS AND COMMUNITIES	8. The MSW Student will effectively intervene with individuals, families, groups, organizations, and communities.			8aSP. ____ The MSW Student critically evaluates, selects, and applies evidence-based interventions with children, families, and/or vulnerable adult clients.
				8bSP. ____ The MSW Student collaborates with other professionals to coordinate appropriate services for children, families, and/or vulnerable adult clients.
(9.) EVALUATION OF INDIVIDUALS, FAMILIES, GROUPS, ORGANIZATIONS AND COMMUNITIES	9. The MSW Student will evaluate social work processes and outcomes with individuals, families, groups, organizations, and communities.			9aSP. ____ The MSW Student evaluates the processes and/or outcomes of clinical practice with children, families and/or vulnerable adult clients.

Comments:

Initial MSW Learning Contract Approval

(Signifies initial approval of the *MSW Learning Contract*; completed at beginning of semester)

Signature of MSW Field Instructor

Date

PRINT NAME OF MSW FIELD INSTRUCTOR

Signature of MSW Task Supervisor (If applicable)

Date

PRINT NAME OF MSW TASK SUPERVISOR

Signature of MSW Student

Date

PRINT NAME OF MSW STUDENT

Signature of MSW Field Coordinator/Field Instructor

Date

PRINT NAME OF MSW FIELD COORDINATOR

